



Transportation Services Advisory Committee Meeting
Wednesday, December 5, 2012

Attending: Mr. Mike Caruso
Mr. Scott Bowen
Ms. Tiffany Daniels
Mr. Joe Dillard
Mr. Robert Jensen
Mr. Tyler Kubala
Dr. Beverly Kuhn
Ms. Debbie Hoffmann for Mr. Peter Lange
Dr. Clint Magill
Dr. Joe Newton
Mr. Darryl Peterson
Mr. Robert Pottberg
Dr. Bob Strawser
Dr. C J Woods
Dr. Guoyao Wu

Absent: Dr. Merna Jacobsen
Mr. Mark McGraw
Dr. Angie Hill Price
Ms. Flora Reeves
Ms. Holly Scott
Mr. Taylor Smith
Dr. Thomas Strganac
Mr. Rod Weis
Mr. Peter Lange

Guests: Mr. Kenny Kimball
Mr. Ron Steedly

Mr. Doug Williams
Ms. Therese Kucera

Ms. June Broughton
Ms. Rose Berryhill

1. Opening of Meeting

- 1.1. Meeting called to order by Dr. Magill; he requested for the committee members to review minutes from November 7, 2012
- 1.2. Ms. Tiffany Daniels from the Texas A&M Engineering Experiment Station (TEES) was in attendance; so the members introduced themselves and identified the unit or group they represented.
- 1.3 Dr. Magill asked for any corrections to the minutes;
 - 1.3.1 Dr. Joe Newton moved to approve the minutes;
 - 1.3.3 Mr. Joe Dillard seconded the motion to approve the minutes; all voted in favor; minutes approved

2. Low Speed Vehicle Task Force

- 2.1 Debbie Hoffmann informed the committee that the Low Speed Task Force members convened and had their first meeting last week. The group is a good cross-section of representation and they are going through a Facilitative Process to complete the elements in the charge. During the first meeting, the task force members completed an affinity diagram to identify all the know issues which affirmed the comprehensiveness of the charge. Ron Steedly and Cynthia Reyes-Ballew are trained facilitators and they are leading the group through this process.
- 2.1 Mike Caruso inquired about the charge
 - 2.1.1 Debbie reported that the task force's first order of business would be to review the existing state laws and university regulations that govern vehicle operation and markings to determine and recommend the necessary standards to identify them as state vehicles and to ensure their safe use.
 - 2.1.2 Assess the impact of the use of LSV throughout the campus and make recommendations regarding the appropriate driving routes and parking locations for LSV;
 - 2.1.3 Make recommendations about required driver training and university rules, guidelines, and/or SAPs to govern the use of LSV;

- 2.2 The task force will then prepare a written report of recommendations and they will be submitted to Dr. McClendon.
- 2.3 The charge states that the process and recommendation should be completed by January 31, 2013.

3 Engineers Final Garage Feasibility Study

- 3.1 Mr. Blake Hodge from Kimley-Horn and Associates, Inc. remarked that a \$32,500,000 garage project is listed in the 2015 system capital plan and aligns with information about garage parking within the existing Campus Master Plan. The study analyzed how big the garage should be and where it should be placed;
- 3.2 KHA completed site assessments and recommended siting two garages at the following areas on Main Campus; Lot 47 and Lot 30d. The grassy areas identified in the Master Plan for garage parking near the Engineering corridor are tentatively designated for other buildings, so the next closest available location was Lot 47. Lot 30d, near dormitories now under construction is one location within the Master Plan designated for garage development;
- 3.3 While the total cost for two garages would be slightly above the current projected funds, Kenny Kimball stated that they would not be built in the same year, that one would be planned for completion around 2015 and the other about 2022;
- 3.4 This feasibility study presentation can be located on the Transportation Services website at: <http://transport.tamu.edu/TSAC/files/presentations/2012/ParkingFeasibilityStudy.pptx>

4 Other Business

- 4.1 Dr. Magill reported that Dr. Rick Carlson expressed concern about the proposed design creating two-way bike lanes on Ireland Street while vehicular traffic remains one-way. He is fearful vehicles leaving parking lots on the east side of Ireland Street may hit cyclists travelling northbound in the proposed bike lane because drivers aren't accustomed to looking left before exiting. Carlson recommends both bike lanes be put along the west curb of Ireland Street. He also is fearful of pulling out into 2 lanes of traffic with bikes there.
- 4.2 Robert Pottberg asked about the garage at Kyle Field. Does the garage study take that request it into consideration?
 - 4.2.1 Debbie reported that it did not; this study was done before the request for a garage at Kyle Field was received. Peter had been in meetings as late as this past Monday regarding garage parking near Kyle Field, but a decision about that project hasn't been made;
 - 4.2.2 Kenny informed the committee that as debt falls off, additional garages can be constructed without raising parking permit rates.

Meeting adjourned at 1:00 pm