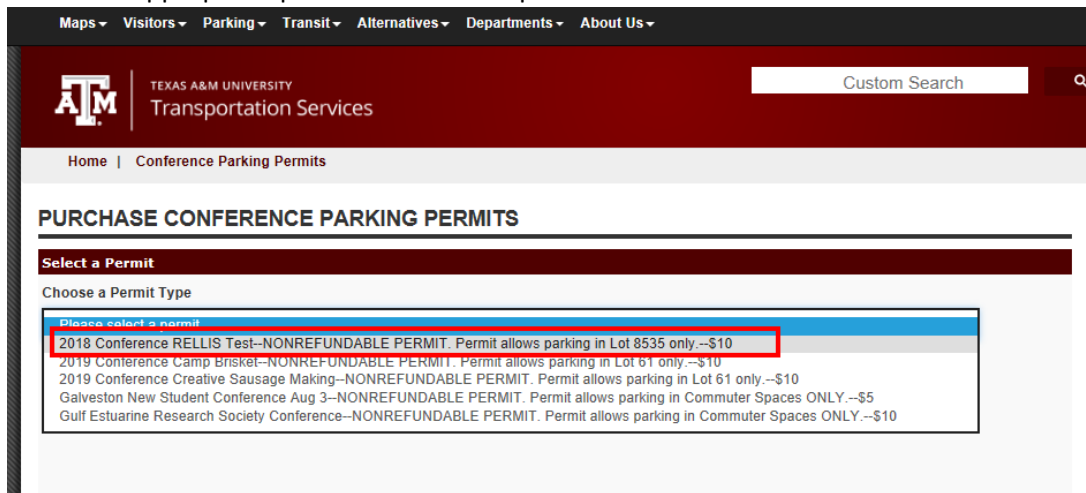


Purchasing Conference Parking Permits

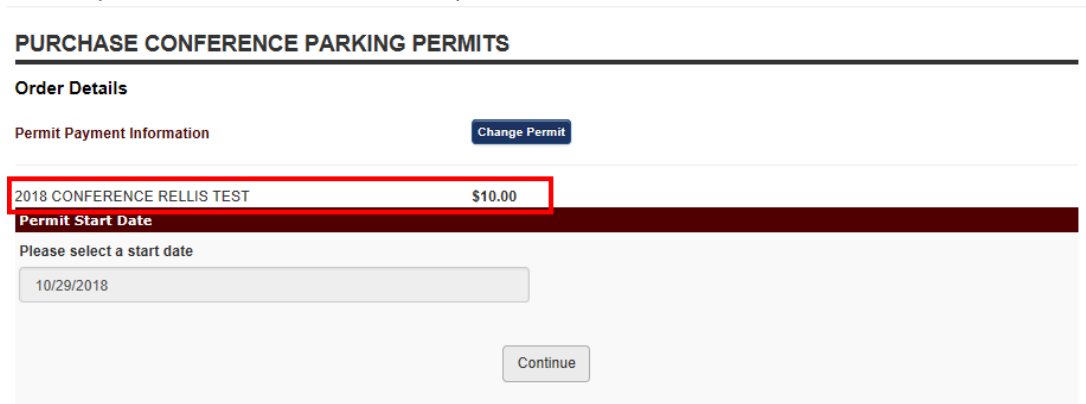
Conference permits are an easy and convenient option to allow attendees to purchase parking. Permits may be requested by contacting Lynn at L-wiggs@tamu.edu. When requesting this permit, you will need to provide the conference name, dates of the event and when you would like the link to be active for purchasing. We suggest that you have the link active when registration for your event opens so people may register and purchase parking at the same time. When the permit is ready, you will receive email confirmation with the link to the site. Using this option does not require an account to be set up with Transportation Services. Attendees click the link and follow the easy steps to complete purchase.

1. Go to : <https://transport2.tamu.edu/account/conference/parkingpermits.aspx>
2. Select the appropriate permit from the drop down menu.



The screenshot shows the 'PURCHASE CONFERENCE PARKING PERMITS' page. Under the 'Select a Permit' section, there is a dropdown menu titled 'Choose a Permit Type'. The first option, '2018 Conference RELIS Test--NONREFUNDABLE PERMIT. Permit allows parking in Lot 8535 only.--\$10', is highlighted with a red box.

3. Ensure you have selected the correct permit.



The screenshot shows the 'PURCHASE CONFERENCE PARKING PERMITS' page with the 'Order Details' section. A table displays the selected permit information:

Order Details	
Permit Payment Information Change Permit	
2018 CONFERENCE RELIS TEST	\$10.00
Permit Start Date	
Please select a start date	
10/29/2018	
Continue	

- Enter the license plate associated with the vehicle that will be driven to the event.

PURCHASE CONFERENCE PARKING PERMITS

Order Details

Permit Payment Information [Change Permit](#)

2018 CONFERENCE RELIS TEST \$10.00

Permit Start Date [Change Start Date](#)

Start Date: 10/29/2018

Enter License Plate Number

Texas A & M is implementing new technology that will require adding the license plate number of the vehicle being registered to park on campus. Please ensure you correctly enter the license plate number of the vehicle you will be using on campus.

* License Plate:
 ×
 Do not use a space or dash when entering license #.

State:
 ▼

[Continue](#)

- Enter your email address. This system will still send a permit via email but remember that your license plate is your permit and there is no need to display the permit.

PURCHASE CONFERENCE PARKING PERMITS

Order Details

Permit Payment Information [Change Permit](#)

2018 CONFERENCE RELIS TEST \$10.00

Permit Start Date [Change Start Date](#)

Start Date: 10/29/2018

Vehicle License Plate Number: [Change LP](#)

Vehicle License Plate #: TXABC TEXAS

Enter Email Address

Your Email Address:


[Continue](#)

6. Verify order details are correct and click “Submit Order”

PURCHASE CONFERENCE PARKING PERMITS

Order Details

Permit Payment Information	Change Permit
2018 CONFERENCE RELIS TEST	\$10.00
Permit Start Date	Change Start Date
Start Date:	10/29/2018
Vehicle License Plate Number:	Change LP
Vehicle License Plate #:	TXABC TEXAS
Email Address:	Change Email
Email Address:	l-wiggs@tamu.edu


[Submit Order](#) 

7. The payment amount will be displayed and click “Continue” to payment.

Payment Amount

* Indicates required information

Total Amount: \$ 10.00

[Cancel This Payment Transaction](#) [Continue](#) 

8. After completing payment, you will return to the Transportation Services page and see your permit displayed. Your transaction is complete at that time.

9. Confirmation email will be received.

Thank you for purchasing parking permit.

If you didn't print your permit at the time of purchase, please click the following link (or copy & paste the link into a browser address bar) to view/print your permit.

<https://mpatest.pensio.tamu.edu/account/conference/myconferencepermit.aspx?yIDttqFCgGk5uYXjA5z43Q%3d%3d>

Permit Type: 2018 CONFERENCE RELLIS TEST

Permit Number: 9RCV000003

Effective Date: 10/29/2018

Expiration Date: 10/31/2018

Vehicle License Plate # : YOU7878 TEXAS

Permit Price : \$10.00

Receipt #: 8669252

Note: RELLIS permits are not valid on TAMU Main Campus. Parking a vehicle at RELLIS requires registering the LICENSE PLATE (LP). Your LP is your permit and must be visible from the drive aisle. Incorrectly registered LPs will appear invalid and will be cited.

Please contact us at 979-862-PARK if you have any questions about your parking permit.